

# SRI AUROBINDO COLLEGE (EVENING)

NEW DELHI-110017

## APPLICATION FOR ADVANCE FROM PROVIDENT FUND

1. Name of Subscriber.....
2. Designation..... Department.....
3. Pay Rs .....Allowances Rs..... Total.....
4. Amount of salary received after all deductions for the preceeding Month Rs.....  
(Rs .....)
5. Amount of P. F. Loan instalment recovered, if any, from salary for the last month  
Rs.....(Rs.....)
6. Amount of advance outstanding, if any, Rs..... as on .....
7. Amount of advance required Rs.....(Rs.....)
8. Purpose for which advance is required : .....
9. Number of instalments for re-payment : .....
10. Documentary proof in support of the advance is enclosed.  
(details of documents.....)

Date.....

Signature of applicant.....

### FOR USE IN ACCOUNTS SECTION ONLY

1. Previous advance if any : Rs.....
2. Full payment made on : .....
3. Total subscription till date  
to the credit of the applicant : Rs.....
4. Advance able share at.....% : Rs.....

Advance may be sanctioned for Rs .....(Rs.....)  
which will be recovered in.....instalments of Rs.....each,  
beginning from.....

### CERIFICATE

- (i) Certified that no advance was given the last six months.
- (ii) The advance is covered under rule No.....of the P.F.

DEALING ASSISTANT

S. O. (ACCOUNTS)

A. O.

Sanctioned an advance of Rs.....(Rs.....)

BURSER

PRINCIPAL

Passed for payment of Rs .....(Rs .....)

Only vide Cheque No.....Dated.....

S. O. (ACCOUNTS)

BURSER

PRINCIPAL

ADVANCE APPROVED

Dated.....

TREASURER (GOVERNING BODY)

Received Cheque No.....dated.....for Rs.....

(Rs.....) only as provident Fund Advance

